**Improving & Maintaining the Standard**

**Change Control Process**

**Chair: David Carpenter**

* Less effort (initially) on how we will change the standard
* There are currently agreements on minor and major changes
* How do we notify in time so you can build it into your workflow
* Changes on IATI Standard on the Knowledge Base at “Changes to the Standard”

**Communication**

* For the future, options on where and how?
* Preferred option is a Google group
* Files will be API as this is the way to go

**Governance**

* TAG Secretariat act as sign off
* TAG technical group will review proposals and make recommendations

**For the Future**

* Each decimal change will have a cut off, then the team will have 2 weeks to look at them the ‘put it up’ for 2 weeks for comment. The full change process timetable is on the Knowledge Base.
* There was a question on some changes being handled in a lighter fashion.
* Forward planning will be important for each change of the standard – every 4 months?
* JIRA software has been suggested and can be used
* Developments can be made in ‘different worlds’ e.g. humanitarian, CSO ……, if necessary moved into core.
* The TAG are trying to involve the ‘community’ including forming workgroups. One group could be on Changes to the Standard
* The publisher and the consumer have to be borne in mind when making changes to the standard