

Activity detail	Budget holder	Responsible	A. Original budget	Revision impact	B. Budget revision +/-	C. Total Y7 Revised Budget
Activity detail	Budget holder	Responsible	A. Original budget	Revision impact	B. Budget revision Total +/-	C. Total Y7 Budget C=A+B
<b>Total workplan Activity Budget</b>			<b>\$1,626,900</b>	<b>Down</b>	<b>-\$555,541</b>	<b>\$1,071,359</b>
<b>1. Partner country analysis and support</b>			<b>\$48,000</b>	<b>Down</b>	<b>-\$8,000</b>	<b>\$40,000</b>
<b>1A - Country analysis - data user needs</b>						
1A.1 Four one-week country missions to map the processes that partner country governments use for collecting, managing, and using external development finance data; assess data needs and data gaps, and ground truth findings of IATI/AIMS comparison	UNDP	UNDP	\$30,000	Down	-\$15,000	\$15,000
1A.2 Data expert participation in activity 1A.1	DI	DI	\$18,000	Down	-\$18,000	\$0
<b>1B - Country analysis - national systems and planning processes</b>						
1B.1 Desk review to compare AIMS data and IATI data for multiple partner countries to assess difference in scope of fields, definitions, financial year/data, etc.	UNDP	UNDP	\$0		\$0	\$0
1B.2 Conduct outreach to multiple partner countries to assess key process and data use questions including - scope of data sources for development finance information; primary uses of development finance information (e.g. to inform budget planning processes, national development planning, reporting on external development finance flows); and role/status of AIMS and availability of guidance documentation	UNDP	UNDP	\$0	Up	\$5,000	\$5,000
1B.3 Devise simple process/app and guidance to support access and use of data for partner country governments, based on research findings on government user needs (Consultancy, UNDP)	UNDP	UNDP	\$0	Up	\$20,000	\$20,000
<b>2 Improve the Quality of IATI Data</b>			<b>\$10,000</b>		<b>\$0</b>	<b>\$10,000</b>
<b>2A Publisher guidance and support</b>						
2A.1 Review and update IATI publisher guidance to address gaps, and produce as downloadable pdf manual in English and French. Seek input from community through online forums and webinars.	DI	DI	\$10,000		\$0	\$10,000
2A.2 Ongoing Y6 Q4 DUTF activity; implementation within DUTF workplan	UNDP	UNDP	\$0		\$0	\$0
2A.3 Establish process for peer-to-peer (buddy system) support for new publishers	DI	DI	\$0		\$0	\$0
<b>2B Support to donor harmonisation efforts</b>						
2B.1 Attendance to support donor harmonisation or other technical meetings. Estimated 1-2 meetings per year.	UNDP/DI	UNDP / DI	\$0		\$0	\$0
2B.2 Business analysts support Board or working groups ensuring the reporting requirements are in line with IATI standard guidance.	DI	DI	\$0		\$0	\$0
2B.3 Develop strategy to bridge gap between current publisher practices and data user needs at country level (travel costs included in central travel budget)	UNDP	UNDP / DI	\$0		\$0	\$0
<b>3 Promote Systematic Data Use</b>			<b>\$260,000</b>	<b>Down</b>	<b>-\$60,000</b>	<b>\$200,000</b>
<b>3A Facilitation of Data Use Task Force</b>						

3A.1 Data Use Fund replenishment to \$250,000, based on DUTF proposal. Administration of Requests for Proposals	UNDP	UNDP	\$135,000		\$0	\$135,000
3A.2 Administration of DUF grants	UNOPS	UNDP	\$105,000	Down	-\$40,000	\$65,000
3A.3 IATI technical team feeds in and supports DUTF and DUF activities.	DI	DI	\$0		\$0	\$0

### 3B Stakeholder analysis of priority data users on quality, use and technical upgrades

3B.1 Develop short paper outlining key stakeholders and gaps in available data to meet their needs (based on horizon-scanning, review of existing literature, interviews, focus groups as needed). Paper will inform future technical work.	UNDP	UNDP	\$0		\$0	\$0
3B.2 Produce content, design and translate training materials (e.g. videos, courses, guidance materials)	UNDP	UNDP / DI	\$20,000	Down	-\$20,000	\$0

## 4 Consolidate Technical Core

\$424,000 Down -\$72,331 \$351,669

### 4A Strategic review of technical infrastructure

4A.1 IATI undertakes stocktake of technical estate, following on from the 2018 Technical Audit.	DI		\$18,000	Up	\$22,000	\$40,000
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### 4B Maintain and improve IATI technical tools

4B.1 IATI Validator: Post-launch maintenance contract and SLA, allowing for improvements and any feature requests.	DI	DI	\$70,000	Down	-\$39,331	\$30,669
4B.2 IATI Validator: Supporting publishers using the tool through a range of webinars and in-person training sessions to improve data quality	DI	DI	\$0		\$0	\$0
4B.3 Improvements to the IATI Registry.	UNOPS	DI	\$70,000	Down	-\$55,000	\$15,000
4B.4 Maintenance contract for additional fixes and feature improvement to datastore API and query builder.	UNOPS	UNOPS	\$67,000		\$0	\$67,000
4B.5 Undertake consultations on maintenance and improvements of external publisher tools	DI	DI	\$50,000		\$0	\$50,000
4B.6 Additional outsourced developer capacity.	DI	DI	\$50,000		\$0	\$50,000
4B.7 Technical server costs.	DI	DI	\$2,000		\$0	\$2,000
4B.8 Existing IATI Registry hosting and maintenance (annual cost; until replaced by new contract and prorated).	DI	DI	\$37,000		\$0	\$37,000
4B.9 D-portal: Includes ongoing maintenance for current d-portal, as well as scoping user needs, drafting and finalising terms of reference for d-portal v2.	DI	DI / UNDP	\$60,000		\$0	\$60,000
4B.10 Contribute to joint discussions with other relevant data standards and initiatives to promote interoperability	DI	UNDP / DI	\$0		\$0	\$0

## 5 Strengthen the IATI Community

\$529,400 Down -\$309,210 \$220,190

### 5A Establish 3-4 SP-focused Working Groups

5A.1 Pilot initial WGs once SOP approved by members	UNDP	UNDP	\$0		\$0	\$0
5A.2 Travel for face to face meeting of members of 1-2 WGs.	UNOPS	UNDP	\$32,400	Down	-\$32,400	\$0

### 5B Digital platform available to support COP and knowledge-sharing

5B.1 Deliver digital platform to support COPs, WGs, and peer-learning / knowledge-sharing. Q1 TOR, Q2 deliver	UNDP	UNDP	\$80,000	Up	\$20,000	\$100,000
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5B.2 Short-term consultant (6 mo) to support building of digital infrastructure and manage the initial needs of the COPs including migration where applicable.	UNDP	UNDP	\$42,000		\$0	\$42,000
<b>5C Two regional meetings (Africa) on awareness and use of data</b>						
5C.1 Organize substance and logistics, including travel facilitation for two regional workshops (30 participants each)	UNOPS	UNDP	\$100,000	Down	-\$50,000	\$50,000
<b>5D IATI Annual Community Event</b>						
5D.1 Pilot combined IATI Community Event. Budget covers venue and facilities management, travel facilitation of partner countries and civil society. Budget subject to revision once final location is agreed; Travel for Secretariat attendance is included in central travel budget	UNOPS	UNDP	\$275,000	Down	-\$246,810	\$28,190
<b>6 Communications</b>			<b>\$86,500</b>		<b>\$0</b>	<b>\$86,500</b>
<b>6A Comms strategy including engagement plans and social media strategy</b>						
6A.1 Develop Communications and Outreach Strategy, including comprehensive social media plan. Includes targeted engagement plans for different stakeholder groups at political and technical levels.	UNDP	UNDP / DI	\$0		\$0	\$0
6A.2 Design and create general IATI awareness and guidance materials; includes redesigning newsletters, distribution of new IATI Speakers' Kit materials and creating promotional videos in English and French	DI	UNDP / DI	\$35,000		\$0	\$35,000
6A.3 Design, translate and deliver IATI Annual Report 2020	UNOPS	UNDP / DI	\$9,500		\$0	\$9,500
6A.4 Develop regular bulletins and newsletters, content on social media and other necessary communications channels.	UNDP / DI	UNDP / DI	\$0		\$0	\$0
<b>6B Website improvements</b>						
6B.1 Implementation of website change requirements identified in 2019, including adding dynamic features to homepage, designing infographics representing IATI processes across 5 pages and creating indexed archive section.	DI	UNDP / DI	\$15,000		\$0	\$15,000
6B.2 Use existing user journey research and engage Information architecture / UX specialist to scope ways to strengthen IATI website design for key stakeholders. Informs website improvement activity in 2021	UNDP	UNDP / DI	\$10,000		\$0	\$10,000
6B.3 Review and improve sign-posting information and written content on IATI website (informed by internal mapping of "user journeys").	UNDP/DI	UNDP / DI	\$0		\$0	\$0
6B.4 Ongoing translation of website into French until more sustainable process is in place	DI	DI	\$11,000		\$0	\$11,000
6B.5 Explore options to embed translation widget in IATI website to provide low-cost access to content across a wide range of languages.	DI	UNDP / DI	\$0		\$0	\$0
6B.6 Drafting of monthly case studies /stories on innovative or successful use of IATI data, for showcasing on website.	DI	UNDP / DI	\$0		\$0	\$0
6B.7 Develop and design an IATI membership pack and translate into French, Spanish and a third language TBC	DI	UNDP / DI	\$6,000		\$0	\$6,000
<b>7 Outreach</b>			<b>\$32,000</b>	<b>Down</b>	<b>-\$6,000</b>	<b>\$26,000</b>

7A.1 Travel budget for Board engagement in four pre-identified events that influence audiences required to help deliver the IATI Strategic Plan 2020-2025 objectives. Include a speaking role and / or marketplace/showcase	UNOPS	UNDP / DI	\$12,000	Down	-\$6,000	\$6,000
7A.2 Secretariat support and engagement in four pre-identified events supporting Board activity at line above (Central travel budget)	UNDP/DI/UNOPS	UNDP/DI	\$0		\$0	\$0
7A.3 Create and maintain 2020 engagement calendar of relevant external events and actively encourage IATI members and community to attend.		UNDP / DI	\$0		\$0	\$0
7A.4 Design and translation for advocacy products in advance of 4-6 outreach events.	DI	UNDP / DI	\$10,000		\$0	\$10,000
7A.5 Translation of documents (includes Members Bulletin, Members Assembly meeting documents, updated SOP translation) into French and Spanish.	UNOPS	UNOPS / UNDP	\$10,000		\$0	\$10,000
7A.6 Two in-person meetings of UNDP and DI comms personnel to ensure harmonised approach. (Central travel budget)	UNDP/DI	X	\$0		\$0	\$0
<b>8 Institutional Arrangements</b>			<b>\$237,000</b>	<b>Down</b>	<b>-\$100,000</b>	<b>\$137,000</b>
<b>8A Board meetings &amp; Secretariat support</b>						
8A.1 Two face to face Board meetings, including one retreat following elections (Board travel only).	UNOPS	UNDP	\$20,000	Down	-\$10,000	\$10,000
8A.2 Prepare and conduct Governing Board elections	UNDP	UNDP	\$0		\$0	\$0
8A.3 Board training (expert consultant)	DI	UNDP	\$5,000		\$0	\$5,000
8A.4 Risk management (identification, monitoring, mitigation)	UNDP	UNDP	\$0		\$0	\$0
<b>8B Internal capacity building Secretariat</b>						
8B.1 Training and capacity-building for Secretariat and Tech team members (e.g. project management courses, etc.).	UNOPS	UNDP	\$25,000		\$0	\$25,000
8B.2 Tech team to schedule quarterly half-day virtual training sessions.	DI	DI	\$0		\$0	\$0
8B.3 Consultancy support to finalise methodology for SP Results Framework and establish baselines (links to 8c on monitoring)	UNDP	UNDP	\$42,000		\$0	\$42,000
8B.4 Monitoring of results framework (timing to coincide with Annual Report development from 2021 onwards)	UNDP	UNDP	\$0		\$0	\$0
8B.5 Long term staffing strategy across the Secretariat, including developer capacity (2019 and Q1 2020)	UNOPS / DI / UNDP	UNDP / DI	\$0		\$0	\$0
<b>8C Financial administration and project management</b>						
8C.2 Negotiation of membership contribution agreements; receipt and management of contributions	UNOPS	UNOPS	\$0		\$0	\$0
8C.3 Collect and manage membership contributions from members.	UNOPS	UNOPS	\$5,000		\$0	\$5,000
8C.4 Financial management and ad-hoc operational support	UNOPS	UNOPS	\$0		\$0	\$0
8C.5 Subscription costs for project management tools	UNDP	UNDP / DI	\$2,000		\$0	\$2,000
	DI		\$8,000		\$0	\$8,000
8C.6 Facilitation for events and workshops (consultancy)	DI/UNDP	UNDP	\$10,000		\$0	\$10,000
<b>8D Secretariat travel</b>						
8D.1 Estimated based on 2019 actual travel costs	UNOPS	UNOPS / UNDP/ DI	\$20,000	Down	-\$13,000	\$7,000

	DI	\$40,000	Down	-\$33,000	\$7,000
	UNDP	\$60,000	Down	-\$44,000	\$16,000
<b>Secretariat personnel cost</b>		<b>\$1,734,909</b>	<b>Up</b>	<b>\$17,653</b>	<b>\$1,752,562</b>
	1. Partner country analysis and support	\$97,242	Up	\$883	\$98,125
	2. Improve the Quality of IATI Data	\$174,816	Up	\$9,708	\$184,524
	3. Promote Systematic Data Use	\$163,292	Up	\$883	\$164,175
	4. Consolidate Technical Core	\$487,603	Up	\$5,296	\$492,899
	5. Strengthen the IATI Community	\$191,595	Up	\$883	\$192,478
	6. Communications	\$244,549		\$0	\$244,549
	7. Outreach	\$110,044		\$0	\$110,044
	8. Institutional Arrangements	\$265,769		\$0	\$265,769
<b>Total personnel in kind contribution</b>		<b>\$304,927</b>		<b>\$0</b>	<b>\$304,927</b>
<b>Management Fees</b>		<b>\$186,628</b>	<b>Down</b>	<b>-\$38,227</b>	<b>\$148,401</b>
	UNDP 8%	\$74,924		-\$2,080	\$72,844
	UNOPS 8%	\$88,385		-\$35,140	\$53,246
	UNOPS 1%	\$23,319		-\$1,007	\$22,312
<b>TOTAL with in-kind contribution</b>		<b>\$3,853,364</b>	<b>Down</b>	<b>-\$576,115</b>	<b>\$3,277,249</b>
<b>GRAND TOTAL (net budget)</b>		<b>\$3,548,437</b>	<b>Down</b>	<b>-\$576,115</b>	<b>\$2,972,322</b>